

**U.S. DEPARTMENT OF JUSTICE  
CIVIL DIVISION  
TWENTY OR MORE VOLUNTEER LEGAL INTERN POSITIONS**

The Civil Division, U.S. Department of Justice, represents the United States, its departments and agencies, Members of Congress, Cabinet Officers and other federal employees in a wide range of civil litigation that spans the spectrum of government activities. Each year, Division attorneys handle thousands of cases that collectively involve billions of dollars in claims and recoveries, as well as significant policy and constitutional issues. Outside of the U.S. Attorneys' Offices, the Civil Division is the largest legal division within the Department, employing 1100 attorneys and support staff throughout six litigating branches.

**POSITION** Washington, D.C., New York City and San Francisco  
**LOCATION(S):** The majority of internships are located in Washington, D.C.

**QUALIFICATIONS:** First-year (second-semester), second- and third-year law students.

**DATE POSITION(S)** Fall Semester (September - December)  
**AVAILABLE:** Spring Semester (January - May)  
Summer (June - August)

**ASSIGNMENTS:** Interns research, write and develop draft motions, briefs and discovery; attend depositions, moot court and oral arguments; and assist attorneys in all phases of trial preparation and at trial.

**SALARY:** Volunteer (without compensation).

**APPLICATION PROCEDURES:** Please submit a cover letter, resume and law school transcript (official or unofficial), preferred location(s), and dates when available to:

Civil.personnel@usdoj.gov (Submission via email is highly preferred.)

U.S. Department of Justice  
Civil Division, Personnel Management Branch  
P.O. Box 14660, Ben Franklin Station  
Washington, D.C. 20044-4660  
Attn: Meghan Killiany, Internship Coordinator  
Telephone: (202) 307-0261  
Fax: (202) 514-7968

**APPLICATION DEADLINE:** Open until filled.

**WEB SITE:** [www.usdoj.gov/civil/home.html](http://www.usdoj.gov/civil/home.html)

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